



Recommendation for Action

File #: 21-1716, **Agenda Item #:** 37.

5/6/2021

Posting Language

Authorize award of a multi-term contract with Justin Seed Company, to provide native seed mixtures, for up to five years for a total contract amount not to exceed \$532,265.

(Note: This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9D Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established).

Lead Department

Purchasing Office.

Client Department(s)

Watershed Protection Department.

Fiscal Note

Funding in the amount of \$44,355 is available in the Fiscal Year 2020-2021 Operating Budget of the Watershed Protection Department. Funding for the remaining contract term is contingent upon available funding in future budgets.

Purchasing Language

The Purchasing Office issued an Invitation for Bids (IFB) 6300 DCM1037 REBID1 for these goods. The solicitation issued on January 4, 2021 and it closed on January 19, 2021. Of the two offers received, the recommended contractor submitted the lowest responsive offer. A complete solicitation package, including a tabulation of the bids received, is available for viewing on the City's Financial Services website, Austin Finance Online. Link: [Solicitation Documents](https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=135040)
<https://www.austintexas.gov/financeonline/account_services/solicitation/solicitation_details.cfm?sid=135040>.

For More Information

Inquiries should be directed to the City Manager's Agenda Office, at 512-974-2991 or AgendaOffice@austintexas.gov <<mailto:AgendaOffice@austintexas.gov>>

NOTE: Respondents to this solicitation, and their representatives, shall continue to direct inquiries to the solicitation's Authorized Contact Person: Diana McIntosh, at 512-974-2034 or Diana.McIntosh@austintexas.gov <<mailto:Diana.McIntosh@austintexas.gov>>.

Additional Backup Information

The contract will provide for the purchase of native seed mixtures for use in the revegetation of areas under the management of the Watershed Protection Department. Native seed revegetation materials are comprised of various products including winter and summer grass seed mixtures, native grass seed, and wildflower seeds. Revegetation of certain Watershed Protection Department managed areas is required to stabilize and enhance

disturbed areas. This contract is necessary to supply the Watershed Protection Department with the seed mixtures to assist in the continued process of revegetation for successful germination and growth in the Austin area as well as to minimize erosion during the restoration process.

The recommended contractor is the current provider for the native seed mixtures. The current contract expired on November 13, 2020. Authorization amounts are based on historical spending and forecasted needs. The requested authorization is based on historical spend.

If the City is unable to secure a contract, the department will be forced to procure the materials on an as-needed basis which may result in higher prices.

Contract Detail:

<u>Contract Term</u>	<u>Length of Term</u>	<u>Contract Authorization</u>
Initial Term	3 yrs.	\$319,359
Optional Extension 1	1 yr.	\$106,453
Optional Extension 2	1 yr.	\$106,453
TOTAL	5 yrs.	\$532,265

Note: Contract Authorization amounts are based on the City's estimated annual usage.

Strategic Outcome(s):

Health and Environment.